



CITY OF ALBUQUERQUE

Albuquerque Police Department

Policy and Procedure Unit (P&P)

MEETING MINUTES: 22-19

DATE: September 7, 2022

TIME: 1:00pm to 3:00pm

VENUE: Zoom Web Conference

ATTENDEES:

Tanya La Force	Policy and Procedure Unit
Alexis Galloway	Policy and Procedure Unit
Ali Abbasi	Civilian Police Oversight Agency (CPOA) Investigator
Deirdre Ewing	CPOA Director
Patricia French	CPOAB Chair
Cara Garcia	Compliance and Oversight Division
Diane McDermott	CPOA
Kelly Mensah	Community Policing Council
Kyle Orbinati	Community Member
Shannon Miera	Crisis Intervention Team
Trevor Rigler	Assistant City Attorney
Haley Kadish	Performance and Innovations Director
Acting Deputy Commander Bret White (Presenter)	Performance Evaluation and Management Unit
Sergeant Will Taylor (Presenter)	Special Investigations Division
Sergeant Richard Ingram (Presenter)	Field Services Bureau
Sergeant Bobby Pholphiboun (Presenter)	Criminal Investigations Division
Lieutenant Matthew Tinney (Presenter)	Crisis Intervention Team
Lieutenant John Gonzales (Presenter)	Crisis Intervention Team

1. SOP 1-15 Air Support Unit	Presented by: Sergeant Will Taylor
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Discussion:	Sergeant Taylor explained that the definitions were updated and added. No questions were asked.
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.

2. SOP 1-27 Cold Case Unit		Presented by: Sergeant Bobby Pholphiboun
Discussion:	Sergeant Pholphiboun explained that the only changes made to the policy were adding sanctions and updating Department units whether they were new units to be added or units that were no longer part of the Department that needed to be taken out of the policy since the last revision cycle. Question: Is there a timeframe attached to a case to consider it a cold case? Answer: This would be based on a case-by-case basis but there is no specific timeframe. Question: Do you have a rough estimate of how many cold cases there are? Answer: Not at this moment.	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.	

3. SOP 1-36 Officer Wellness Program		Presented by: Acting Deputy Commander Bret White
Discussion:	Acting Deputy Commander White did not show up to present.	
Action:	The draft SOP will need to be rescheduled.	

4. SOP 2-7 Damage to Civilian Property		Presented by: Sergeant Richard Ingram
Discussion:	Sergeant Ingram explained that the description of civilian property is residential property to include doors, gates, and fences. Suggestion: To add that "commercial property" can also be civilian property. Answer: Sergeant Ingram agreed to leave the policy as is and not add information about "commercial property."	
Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.	

5. SOP 2-85 Certificates for Evaluation		Presented by: Lieutenant Matthew Tinney and Lieutenant John Gonzales
Discussion:	Lieutenant Tinney explained that the definition for "Certificate for Evaluation" was updated and the language was changed in the policy specifically regarding warrant searches. No questions were asked.	

Action:	The draft SOP, as presented, was reviewed by P&P and will be uploaded in the Department's document management system for the 15-day commentary period.
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